



# The CITY OF DAYTONA BEACH

"THE WORLD'S MOST FAMOUS BEACH"

Office of the Deputy City Manager/Administrative and  
Development Services Department

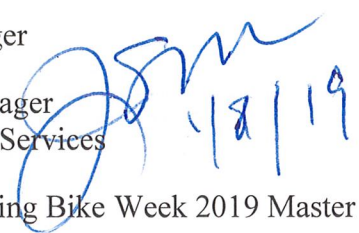
## MEMORANDUM

DATE: January 8, 2019

TO: James V. Chisholm, City Manager

FROM: James Morris, Deputy City Manager  
Development & Administrative Services

SUBJECT: Temporary Indoor Vending During Bike Week 2019 Master Plan – Private Property



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A request by the Development and Administrative Services Department to allow temporary vending inside vacant businesses on Main Street during Bike Week 2019.

Previously the City has allowed an informal practice of allowing vacant, unlicensed properties on Main Street to acquire temporary vending permits for indoor vending during Bike Week. The practice was informal and not well managed. Staff observed this practice during Biketoberfest 2018 and determined the best way to formalize the process and support its continuance is to require the property owner to obtain a business license and require all vendors to obtain temporary vending permits. Requiring the business license would bring the property owner into compliance with the City's requirement for all businesses to have an active business license to operate in the City. The safety inspection (fire and building) will assure protection of the public health safety and welfare.

The proposed process to allow the indoor vending is as follows:

1. The property owner or their authorized agent must submit an application for a Business Tax Receipt (BTR) and be approved for the property safety inspection.
2. Safety inspections must be completed no later than three weeks prior to the commencement of Bike Week.
3. The property owner or their authorized agent must identify the number of proposed temporary vendors that will operate on the property during Bike Week 2019.
4. At their sole discretion, the property owner or their authorized agent can purchase all of the temporary vending permits for all proposed vendors on the property. The cost per temporary vending permit is \$600.
5. The temporary vending permit must reflect the vendor's business name, individual's name, vendor's permanent business address, phone number, federal tax identification number, driver's license number, type of vending (inside/outside), and type of merchandise. A copy of the Bike Week Vendor Application is attached (*Attachment*).
6. The temporary vending permit must be openly displayed at each temporary vendor's station located within the owner's premises.
7. The temporary vending permit is only valid during the approved Bike Week 2019 event dates of March 8, 2019 through March 17, 2019.