





# THE CITY OF DAYTONA BEACH

## Public Works Department

**TO:** James V. Chisholm, City Manager

**FROM:** Brad Iseneker, Grounds Maintenance Manager 

**THRU:** Andrew J. Holmes, Public Works Director 

**DATE:** November 15, 2018

**SUBJECT:** **Florida Department of Corrections  
Contract to Supply Inmate Laborers**

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### REQUEST

The Public Works/Grounds Maintenance Division requests the City Commission approve the Florida Department of Corrections (DOC), 501 South Calhoun Street, Tallahassee, Florida 32399, proposed contract #W1156 to supply inmate labor assistance in the amount of \$57,497 per year. This contract shall begin on January 23, 2019 and will end on January 22, 2022 and may be renewed for up to a three (3) year period upon the same terms and conditions. The Director of Public Works requests the City Commission authorize the City Manager to exercise renewal options, and authorize the City Manager to expend the annual budget appropriations for this contract.

### CONSIDERATIONS

The contract is the same contract that DOC has been entering into with other local governments. This contract is authorized under the Purchasing Code because this service provider is a Government Agency; therefore, no competitive solicitation is required. The Inmate Crew will supplement the Grounds Maintenance staff in maintaining City owned properties and right-of-ways. The DOC contract cost is \$57,497 per year which compares favorably with an estimated cost of over \$284,678.50 per year to hire eight (8) Maintenance Worker I laborers and a one (1) Maintenance Supervisor II at the City minimum salary rates, including fringe benefits.

### FUNDING

The funding of \$43,122.75 for the remainder of this fiscal year is included in the General Fund account number 001-600425-539-534018-000000 – Prison Labor Assistance. Funding for subsequent years is subject to budget appropriations for each of the remaining years of the contract.

### RECOMMENDATION

The Public Works Director recommends the City Commission approve proposed contract #W1156, authorize the City Manager to exercise renewal options, and authorize the City Manager to expend the annual budget appropriations for this contract.

### SCHEDULE

Commission Approval	December 19, 2018
Contract Start Date	January 23, 2019
Contract End Date	January 22, 2022

### ATTACHMENTS

- Agenda Summary
- Contract #W1156
- Sufficiency of Funds