

AGENDA SUMMARY

The City of Daytona Beach

DEPARTMENT/DIVISION: City Manager/Human Resources/Risk Management STAFF CONTACT: Mark Jones -8231 ITEM TITLE: Safety Consultant Proposal Acceptance	Meeting Date: 11/07/2018 First Agenda Action: 11/07/2018 Second Agenda Action: n/a
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ACTION (check one): Presentation Discussion Resolution Ordinance
 Resolution – PUBLIC HEARING Ordinance on first reading – PUBLIC HEARING

IS ITEM BUDGETED: YES NO BUDGET \$ 50,000
 TOTAL COST \$ 50,000

VISION PLAN/STRATEGIC PLANNING INITIATIVE: N/A

BACKGROUND: Authorization is requested to accept the proposal submitted by Alpha-Omega Training and Compliance, Inc., P.O. Box 23672 Cocoa, FL 32923, and contract with them for safety consulting services for the City.





A Request for Proposals for safety consulting services was prepared and distributed by the purchasing agent. The safety consultant services include employee safety training and safety audits of worksites and city buildings. The previous safety consultant contract with Alpha-Omega was for a not to exceed amount of \$66,000 per year and expired on September 30, 2018 with no renewal options remaining.

A selection Committee met on September 13, 2018 and scored and ranked the two safety consultant firms that responded to the RFP.

It is recommended by the Human Resources Director that the city enters into a year-long contract (with four one-year renewal options) with the number one ranked firm, Alpha-Omega Training and Compliance, Inc, PO Box 236727 Cocoa, FL 32923, as the city's safety consultant. The contract will be on a not-to-exceed limit of \$50,000 annually. It is also recommended that the City Manager be given authority to exercise the one-year renewal options with the safety consultant as outlined in the contract.

STAFF/BOARD RECOMMENDATION: Human Resources Director recommends approval.

REVIEWED BY AS REQUIRED:

DEPT./DIVISION HEAD	PURCHASING	LEGAL	CITY MANAGER
 DATE: <u>10/12/18</u>	 DATE: <u>10/12/18</u>	 DATE: <u>10/15/18</u>	 DATE: _____