



# THE CITY OF DAYTONA BEACH


Public Works Department

Administration

**TO:** James V. Chisholm, City Manager

**FROM:** Jim Nelson, P.E., City Engineer

**DATE:** July 19, 2018

**THRU:** David Waller, Deputy Public Works Director  
**THRU:** Frank Van Pelt, Technical Services Director 

**SUBJECT:** Acceptance of Three Continuing General Municipal Professional Engineering Services Contracts  
City Project Number 2018-021

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## REQUEST

Public Works is requesting City Commission to authorize the Mayor and the City Clerk to execute a Continuing General Municipal Professional Engineering Services Contracts with Lassiter Transportation Group, Inc. (LTG), 1450 West Granada Blvd, Suite 2, Ormond Beach, FL, Parker Mynchenberg and Associates (PMA), 1729 Ridgewood Avenue, Holly Hill, Florida 32117, and The RAM Professional Group, 8298 Bayberry Road, Suite 100, Jacksonville, FL.

## PURPOSE

The General Municipal Professional Engineering Services Contracts will provide for design, permitting, bidding services, and master-planning of City projects.

## CONSIDERATIONS

The City advertised a request for proposals on February 1, 2018 for Continuing General Municipal Professional Engineering Services Contracts. Nine (9) Engineering Consultants submitted by February 23, 2018 in response to the request for proposals (RFP) and they are as follows:

1. Matthews Design Group;
2. RAM Professional Group
3. Zev Cohen and Associates;
4. Lassiter Transportation Group;
5. Parker Mynchenberg and Associates, Inc.;
6. CPH;
7. Alfred Benesch & Co.
8. Newkirk Engineering, Inc.
9. Metaworld Civil Consulting

The Selection Committee evaluated the Proposals in accordance with the selection criteria set forth in the RFP. The Selection Committee recommended contract negotiations with Lassiter Transportation Group, Inc., Parker Mynchenberg and Associates (PMA), and The RAM Professional Group. The negotiated contracts have been included in this agenda package for Commission approval. This is a 2 year contract with three renewal options of one year each.

## **FUNDING**

No funding is necessary to award the Continuing General Municipal Professional Engineering Services Contracts.

## **RECOMMENDATIONS**

It is recommended that the City Commission authorize the Mayor and the City Clerk to execute the Continuing General Municipal Professional Engineering Services Contracts with Lassiter Transportation Group, Inc., Parker Mynchenberg and Associates (PMA), and The RAM Professional Group.

## **ATTACHMENTS**

- 1) Agenda Summary
- 2) PowerPoint
- 3) Contract with Lassiter Transportation Group, Inc.
- 4) Contract with Parker Mynchenberg and Associates
- 5) Contract with The RAM Professional Group
- 6) Vendor Mail out
- 7) Bid Tabulation
- 8) Bid Recap