

AGENDA SUMMARY

The City of Daytona Beach

DEPARTMENT/DIVISION: Public Works / Administration STAFF CONTACT: David Waller ITEM TITLE: ELC Industries, LLC - Contract No. 0118-0100 Planter Maintenance	Meeting Date: 5/16/18 First Agenda Action: Second Agenda Action:
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ACTION (check one): Presentation Discussion Resolution Ordinance
 Resolution – PUBLIC HEARING Ordinance on first reading – PUBLIC HEARING

IS ITEM BUDGETED: YES NO BUDGET \$ 12,870.00
 TOTAL COST \$ 12,870.00

VISION PLAN/STRATEGIC PLANNING INITIATIVE: Enhance the quality of life by providing clean, aesthetically appealing streets and landscape.


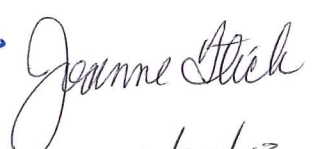

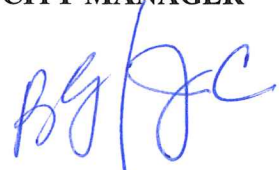
BACKGROUND: Requesting the City Commission to:

1. Reject the bid submitted by Mark Solomon Properties, Inc. as non-responsive. Bidder failed to complete the bid schedule correctly and could not be properly evaluated. Memo to the City Manager was executed on 2/12/18.
2. Waive informalities in the bid by ELC Industries, LLC, as minor irregularities, consisting of ELC Industries, LLC's erroneous use of its corporate principal's name, Nathaniel Taylor, in the first sentence of the Bid Proposal Form. The Bid Proposal Form otherwise indicates that the bid was being submitted as ELC Industries, LLC.
3. Authorize the Mayor and City Clerk to execute a contract with ELC Industries, LLC, 1340 Shangri-La Drive, Daytona Beach, FL 32119. Funding will be shared between a general fund (132 planters) and a CRA fund (64 planters). For the remainder of Fiscal Year 2017/2018, the General Fund (14 planters) will be \$2,310.00 and the CRA fund (64 planters) will be \$10,560.00, for services based on the submitted Fee Schedule for a three (3) year term of \$232,848.00 or \$77,616.00 annually.
4. Authorize the City Manager to exercise the option to renew the contract for two (2) terms of one (1) year each in the amount of \$77,616 annually - funded between the general fund (132 planters) and CRA fund (64 planters).

ELC Industries, LLC will provide as-needed planter maintenance to 196 total planters located at Beach Street and the Main Street District. Scope of work shall include, but is not limited to, watering, removing all trash, cigarette butts and foreign materials and disposing offsite, pruning plants as appropriate/directed to promote healthy growth and to remove dead leaves and plants to ensure a clean appearance three (3) times a week on evenly spaced days; service specifics referenced in Exhibit A: Scope of Services of contract.

STAFF/BOARD RECOMMENDATION: To authorize the Mayor and the City Clerk to execute a planter maintenance contract with, ELC Industries, LLC, in the amount of \$12,870.00 for remainder of the Fiscal Year 2017/2018, based on the submitted Fee Schedule for a three (3) year term with option to renew for up two terms of one (1) year each in the total amount of \$77,616 annually.

REVIEWED BY AS REQUIRED:

DEPT./DIVISION HEAD	PURCHASING	LEGAL	CITY MANAGER
 DATE: <u>4/30/18</u>	 DATE: <u>4/30/18</u>	 DATE: <u>4/30/18</u>	 DATE: <u>5/7/18</u>