




THE CITY OF DAYTONA BEACH

Public Works Department

TO: James V. Chisholm, City Manager

FROM: David Waller, Deputy Public Works Director 

Date: April 12, 2018

SUBJECT: Verdego, LLC - Contract No. 0118-0920-VER
Landscape Maintenance Services

REQUEST

The Public Works Department, Administrative Division, requests the City Commission to authorize the Mayor and the City Clerk to award and execute a contract with the lowest responsive bidder, Verdego, LLC, 3335 North State Street, Bunnell, FL 32110 in the amount of \$68,470.30 for remainder of Fiscal Year 2017/2018, based on the submitted Fee Schedule for a three (3) year term of \$362,066.16 or \$120,688.72 annually. Also being requested is authorization for the City Manager to exercise the option to renew the contract for up to two (2) terms of one (1) year each in the amount of \$120,688.72 annually.

PURPOSE

Verdego, LLC will provide landscape maintenance at various city properties in the beachside area of Daytona Beach, more specifically identified as Breakers Park, Ocean Front Park/Boardwalk, A1A (ISB to Seabreeze Blvd.), A1A (Boylston Ave to 3001 N. Atlantic Ave.), Schnebly Recreation Center, the medians at Driftwood Ave (A1A to Waverly Dr.), and the South Wild Olive Parking Lot. Scope of work shall include, but is not limited to, mowing, edging, pruning, weeding, trash/litter removal, irrigation service, fertilization and pest control, mulching as needed, tree trimming and turn maintenance. Service specifics referenced in Exhibit A: Scope of Services of contract.

CONSIDERATIONS

The Bids were thoroughly reviewed by City staff and Verdego, LLC is determined to be the lowest responsive bidder.

FUNDING

Funding for FY 2017/2018 can be found in accounts:
001-600425-539-531900-000000 - \$68,470.30

Future funding is subject to commission approval of future budgets.

RECOMMENDATIONS

It is recommended City Commission to authorize the Mayor and the City Clerk to execute and award a Landscape Maintenance contract with the lowest responsive bidder, Verdego, LLC., in the amount of \$68,470.30 for remainder of the Fiscal Year 2017/2018, based on the submitted Fee Schedule for a three (3) year term with option to renew for up two terms of one (1) year each in the total amount of \$120,688.72 annually.

ATTACHMENTS

1. Agenda Summary
2. Contract No. 0118-0920-VER
3. BID Tab
4. BID Recap
5. Remainder of FY17/18 calculation
6. Vendor Mail Out
7. Budget Proof
8. Sufficiency of Funds
9. Power Point