



THE CITY OF DAYTONA BEACH

Public Works Department

TO: James V. Chisholm, City Manager

FROM: David Waller, Deputy Public Works Director 

Date: March 21, 2018

SUBJECT: Southern Sunshine Group, Inc. - Contract No. 0118-0920-SSG
Landscape Maintenance Services

REQUEST

The Public Works Department, Administrative Division, requests the City Commission to authorize the Mayor and the City Clerk to award and execute a contract with the lowest responsive bidder, Southern Sunshine Group, Inc., 1100 Radford Drive, Deltona, FL 32738 in the amount of \$78,196.60 for remainder of Fiscal Year 2017/2018, based on the submitted Fee Schedule for a three (3) year term of \$369,344.52 or \$123,114.84 annually. Also being requested is authorization for the City Manager to exercise the option to renew the contract for up to two (2) terms of one (1) year each in the amount of \$123,114.84 annually.

PURPOSE

Southern Sunshine Group, Inc. will provide landscape maintenance at various city properties in the mainland area of Daytona Beach, more specifically identified as the Dickerson Center, Yvonne Scarlet Golden Cultural & Educational Center, Midtown Cultural and Educational Center, Joe Harris Park, and Samuel L. Butts Park. Scope of work shall include, but is not limited to, mowing, edging, pruning, weeding, trash/litter removal, irrigation service, fertilization and pest control, mulching as needed, tree trimming and turn maintenance. Service specifics referenced in Exhibit A: Scope of Services of contract.

CONSIDERATIONS

The Bids were thoroughly reviewed by City staff and ~~Southern Sunshine Group~~ is determined to be the lowest responsive bidder.

FUNDING

Funding for FY 2017/2018 can be found in accounts:
001-600425-539-531900-000000 - \$78,196.60

Future funding is subject to commission approval of future budgets.

RECOMMENDATIONS

It is recommended City Commission to authorize the Mayor and the City Clerk to execute and award a Landscape Maintenance contract with the lowest responsive bidder, Southern Sunshine Group, Inc., in the amount of \$78,196.60 for remainder of the Fiscal Year 2017/2018, based on the submitted Fee Schedule for a three (3) year term with option to renew for up two terms of one (1) year each in the total amount of \$123,114.84 annually.

ATTACHMENTS

1. Agenda Summary
2. Contract No. 0118-0920-SSG
3. BID Tab
4. BID Recap
5. Remainder of FY17/18 calculation
6. Vendor Mail Out
7. Budget Proof
8. Sufficiency of Funds
9. Power Point