



The City of Daytona Beach Business Enterprise Management Department

TO: James V. Chisholm, City Manager
FROM: John J. Drago, Business Enterprise Management Director *JJD*
DATE: March 30, 2018
SUBJECT: Purchase of Unleaded Gasoline and Diesel Fuel for Halifax Harbor Marina

REQUEST

Business Enterprise Management Department requests the City Commission adopt a resolution approving a three (3) year contract with Petroleum Traders Corporation, 7120 Pointe Inverness Way, Fort Wayne, IN 46804 for unleaded gasoline and diesel fuel for Halifax Harbor Marina with a fixed add-on cost of \$0.0123 per gallon of gasoline and a fixed add-on cost of \$0.0356 per gallon of diesel fuel with the following stipulations:

- Approve an expenditure of \$264,705 for the remaining FY 2017-2018.
- Authorize the City Manager to purchase unleaded gasoline and diesel fuel on an as-needed basis during the term of the contract subject to budget appropriations.

PURPOSE

The purpose of this board item is to purchase unleaded gasoline and diesel fuel for Halifax Harbor Marina.

CONSIDERATION

The City solicited bids for the purchase of unleaded gasoline and diesel fuel for resale to Halifax Harbor Marina customers. Bids were opened on March 5, 2018 and the City received the following bids:

<u>Vendor</u>	<u>Fixed Add-On Cost Per Gallon</u>	
Petroleum Traders Corp.	Unleaded Gasoline	\$0.0123
	Diesel Fuel	\$0.0356
Gate Services	Unleaded Gasoline	\$0.0715
	Diesel Fuel	\$0.0315

Petroleum Traders Corp. is the lowest, best-responsive vendor.

FUNDING

Funds are available in the following Halifax Harbor Fund accounts:

- 440-180700-572-552908-000000 \$119,169
- 440-180700-572-552909-000000 \$145,536

RECOMMENDATION

Business Enterprise Management Department recommends the City Commission adopt a resolution approving a three (3) year contract with Petroleum Traders Corporation, 7120 Pointe Inverness Way, Fort Wayne, IN 46804 for unleaded gasoline and diesel fuel for Halifax Harbor Marina with a fixed add-on cost of \$0.0123 per gallon of gasoline and a fixed add-on cost of \$0.0356 per gallon of diesel fuel with the stipulations.

SCHEDULE:

Commission Approval May 2018

ATTACHMENT:

Agenda Summary

Contract
Certificate of Liability Insurance
Sufficiency of Funds
ITB Recap Sheet
Bid Tabulation Sheet
Vendor Mailout List
Power Point