



THE CITY OF DAYTONA BEACH
OFFICE OF THE PURCHASING AGENT

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TO: James V. Chisholm, City Manager

FROM: Joanne Flick, Purchasing Agent

DATE: **May 19, 2017**

SUBJECT: **Selection Committee
Roof Inspection, Maintenance, & Repair Services Job Order Contract
RFP 0117-1030**

COPY: John Drago, Business Enterprise Management Director
James Buresh, Financial Business Analyst
David Waller, Deputy Public Works Director
Jim Nelson, City Engineer
Rick Doyle, Project Manager
Joe Paul, Technical Services Project Manager
Ben Gross, Assistant City Attorney

The City's Selection Committee convened on May 19, 2017, to review the Proposals received in response to the referenced Request for Proposals, and to score those proposals in accordance with the evaluation criteria published in the RFP. The Selection Committee recommends award of 1 continuing service contract and that contract negotiations be conducted with the firm ranked #1, with the second firm as an alternate should negotiations fail with the top ranked firm:

1. **R/J Group, Port Orange, FL**
2. R & R Industries, Holly Hill, FL

The final negotiated contract will be presented to the City Commission for approval.

If you agree with the Committee's recommendations, please sign below and return a copy of this memo to my attention. If you wish to discuss the matter further, please call me at extension 8082. Thank you.

Approved: _____

Date: 5/30/17